

Privacy policy at Upstairs.com.pl

Welcome to Upstairs.com.pl

In this section you will learn the rules regarding the processing of [personal data](#) that apply at Upstairs.com.pl. Remember that when using the contact form (if available), contacting us via e-mail (or e.g. SMS, MMS, other messenger) , Facebook or Instagram, you can share your personal data with us (e.g. name and surname or e-mail address).

The administrators of personal data (Administrator) processed at Upstairs.com.pl **are Monika Garapich and Gabriela Palka**. Personal data may be made available to us (transferred) directly or indirectly, e.g. in postal correspondence, e-mail correspondence or via the website contact form, etc. This is personal data within the meaning given in the Regulation (EU) 2016/679 of the European Parliament and of the Council of April 27, 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (GDPR) and other legal acts relating to the protection of personal data.

Providing some specific personal data may be necessary to conclude a contract or use our services (e.g. name and surname). If you contact us regarding any matter, including those related to the website or the services we provide, providing data (e.g. contact details) may be required to answer your question. However, if the requirement to provide data results from legal provisions, providing them is a legal obligation. Data may be transferred outside the EEA (European Economic Area). The Administrator always informs about the intention to transfer personal data outside the EEA at the stage of their collection. Since the level of protection of personal data outside the EEA differs from that provided by European law, the Administrator transfers personal data outside the EEA only when necessary and ensuring an adequate level of protection.

At Upstairs.com.pl, we process personal data only in legally permitted cases, under the conditions arising from legal provisions, including GDPR. In particular, the Administrator processes personal data when it is necessary: to perform a contract to which the data subject is a party or to take action at the request of such a person before concluding a contract; to fulfill the legal obligation imposed on the Administrator; to achieve the purposes resulting from legitimate interests pursued by the Administrator (or other entities) or on the basis of the consent expressed by the data subject. The data processing period depends on the type of relationship with the data subject and the purpose of processing. The data processing period may also result from regulations when they constitute the basis for processing. The administrator stores data only for the period necessary to achieve the purposes of their processing, including, in principle, until the

limitation period for claims. In the case of personal data processed for the purpose of establishing, pursuing or defending claims, until an effective objection is raised or until the purpose of processing is achieved, in the case of personal data processed on the basis of the legitimate interest of the Administrator, until it becomes obsolete or becomes irrelevant, in the case of personal data processed mainly for the purposes of administering the website, until the consent is withdrawn or becomes useful, in the case of data processed on the basis of consent, unless expressly indicated otherwise at the time of consent. The data processing period may be extended if the processing is necessary to establish or pursue claims or defend against claims, and after this period - only if and to the extent required by law.

Persons whose data are processed may, in this respect, subject to exceptions provided for by law (including GDPR), exercise the right to access data, the right to rectify data, the right to delete data, the right to limit data processing, and the right to transfer data (if they are processed automatically and the basis for processing is consent or personal data are processed on the basis of a contract), as well as the right to object and to lodge a complaint to the President of the Personal Data Protection Office. In the case of personal data processing based on the consent of the data subject, the person has the right to withdraw this consent at any time, which, however, does not affect the lawfulness of processing based on consent before its withdrawal. Your data will not be used by us for automated decision-making that could affect your legal situation or have other similarly significant effects on you.

The administrator processes personal data using appropriate organizational and technical security measures. To the extent necessary, the recipients of data may be: employees and collaborators; public authorities; entities processing personal data on our behalf (including those providing IT services) and entities providing us with services supporting our activities. Information about some of the partners we cooperate with can be found below. Addresses of their websites:

- <https://www.przelewy24.pl/>
- <https://www.brevo.com/>
- <https://www.netlify.com/>
- <https://vercel.com/>
- <https://firebase.google.com/>
- <https://developers.google.com/maps?hl=pl>

The privacy policy is constantly verified and updated, if necessary. The current version was adopted on 20.10.2023. Any questions, requests, etc. regarding personal data should be sent to: biuro@upstairs.pl

Cookie policy Upstairs.com.pl

By browsing our website, you consent to our use of cookies (also known as "cookies"). We currently use:

File (type)	Operation information	Period of validity
'general' internal	Informs you that you consent to the use of cookies	180 days
'_ga' external	Stores information about the number of visits to the website	24 months
'_ga_<id>' external	User session synchronization	24 months

It is worth knowing that we usually use cookies to provide you with the highest quality of services, adapt the website to your preferences and offer you products and services tailored to your needs. Cookies are generally used not only to remember User preferences or conduct marketing campaigns, but also to secure websites. It may happen that some functionalities of the website will not work if you do not agree to install cookies, e.g. it will not be possible to send information from some contact forms (if available).

Remember that your consent to the use of cookies is completely voluntary and you can also completely block their use. Unfortunately, this may have a negative impact on the functionality of the website. However, if you want to change your cookie settings, please refer to your browser's instructions.

The links below lead to websites with information on how to delete cookies in popular web browsers:

Browser	Link
Google Chrome	https://support.google.com/chrome/answer/95647?hl=pl
Microsoft Edge	https://support.microsoft.com/pl-pl/help/17442/windows-internet-explorer-delete-manag

	e-cookies
Firefox	https://support.mozilla.org/pl/kb/ciasteczka?esab=a&s=ciasteczka&r=0&as=s
Opera	https://help.opera.com/pl/latest/security-and-privacy/
Safari (iPhone, iPad lub iPod touch)	https://support.apple.com/pl-pl/HT201265
Safari (Mac)	https://support.apple.com/pl-pl/guide/safari/sfri11471/mac

The types of browsers mentioned are given as examples. Due to the type of browsers used, there may be some differences in the way they are set, which would prevent the operation of cookies. Most often, information regarding cookies can be found in the "Tools" or "Options" menu. It is best to look for more detailed information on the website of the manufacturer of a given browser.

This policy is constantly verified and updated, if necessary. The current version was adopted on 20.10.2023. Any questions, requests, etc. regarding cookies at Upstairs.com.pl should be sent to: biuro@upstairs.pl